

PBWORKS

Setting Up Student Accounts Tutorial

Setting up Student Accounts

You will need access to a printer to complete this step

You can set up accounts for your students by clicking the “Classroom Accounts” link on the settings page (on the left side navigation bar

Click "Classroom Accounts"

You will need access to a printer to complete this step

Workspace Security

Who can view this workspace?

☐ Anyone

☒ Only people I invite or approve

☒ Let people request access to view or edit the workspace
Administrators will be notified when someone requests to join the workspace.

☐ Let workspace users see the Users tab
Workspace users will see the Users tab, but won't be allowed to make changes.

☐ Disable commenting for readers

Save

PBWORKS PBworks Release #543 / Help About this workspace
Terms of use / Privacy policy Contact the owner / RSS feed / This workspace is private

12:36 17/03/2011

Student Accounts: Step 1 of 4

Choose the number of accounts you will need for your class (or classes)

Choose “Writer” for their permission level for limited access

Click “Continue”

Browser address bar: <https://mrleacy.pbworks.com/w/settings/classroom>

Page title: PB mrleacy [licensed for non-c...]

Navigation: My PBworks | Workspaces ▾ | mrleacy

User: Paul Leacy | account | log out | help

Search: Search this workspace

Left sidebar:

- Wiki
- Pages & Files
- Users
- Settings

Settings menu:

- BASIC SETTINGS
 - About This Space
 - Colors
 - Logo
 - Export
- ACCESS CONTROLS
 - Workspace Security
 - Notifications & RSS
 - Classroom Accounts
- ADVANCED SETTINGS
 - Developer Interface
 - Delete...
 - License

Step 1 of 4: Create Classroom Accounts

If your students don't have email addresses, use classroom accounts to give them access to your workspace.

How many students need accounts?

What permission level should they be assigned?

Note: You will need a printer to print out your classroom accounts.

Continue

Explanatory text:

This tool allows you to automatically generate usernames and passwords for users who don't have email addresses.

You will need to print out a list of the accounts so you can give them to your users.

Callout bubble:

After choosing the number of accounts you will need (you can add more later), choose "Writer" for their access (you can change this later also)

Footer:

PBWORKS | PBworks Release #543 / Help | About this workspace | Terms of use / Privacy policy | Contact the owner / RSS feed / This workspace is private

Taskbar: Windows 7 taskbar with various application icons and system clock showing 12:44 17/03/2011.

Student Accounts: Step 2 of 4

On this page, you will be able to give your students usernames for their wiki accounts

It is recommended that you use initials or first names only for privacy and safety

Browser address bar: PB https://mrleacy.pbworks.com/w/settings/classroom?step=...

Navigation: My PBworks Workspaces mrleacy

Search: Search this workspace

Left sidebar:

- BASIC SETTINGS
 - About This Space
 - Colors
 - Logo
 - Export
- ACCESS CONTROLS
 - Workspace Security
 - Notifications & RSS
 - Classroom Accounts
- ADVANCED SETTINGS
 - Developer Interface
 - Delete...
 - License

Step 2 of 4: Set account details

To create accounts, enter your students' names. In a hurry? Just click "Continue" and we'll automatically create usernames for you.

Name (optional)	Role	Username	Password
<input type="text"/>	Editor	wikiuser0001	duck2plum
<input type="text"/>	Editor	wikiuser0002	bear2mango
<input type="text"/>	Editor	wikiuser0003	worm3pear
<input type="text"/>	Editor	wikiuser0004	lamb8melon
<input type="text"/>	Editor	wikiuser0005	badger5grape
<input type="text"/>	Editor	wikiuser0006	badger3lime
<input type="text"/>	Editor	wikiuser0007	lion6cherry
<input type="text"/>	Editor	wikiuser0008	snail9apple
<input type="text"/>	Editor	wikiuser0009	turtle6strawberry
<input type="text"/>	Editor	wikiuser0010	ox7raisin
<input type="text"/>	Editor	wikiuser0011	squid9mango
<input type="text"/>	Editor	wikiuser0012	squid9lime
<input type="text"/>	Editor	wikiuser0013	shark5orange

When setting up your students' accounts, you can choose their username and password (if you want to use a familiar one) or you can let PBWorks choose for you

Windows taskbar: 12:48 17/03/2011

Student Accounts: Step 3 of 4

You will be asked to confirm your students' usernames and passwords

After confirming, a PDF of the account information will be generated for you to print, cut, and distribute to your students

Check the list carefully, you can add more students later, but you will not be able to change these accounts once confirmed.

Step 3 of 4: Confirm account details

Check your spelling! These accounts cannot be changed.

Name	Role	Username	Password
--	Writer	wikuser0001	dolphin8plum
--	Writer	wikuser0002	raccoon5strawberry
--	Writer	wikuser0003	beaver8blueberry
--	Writer	wikuser0004	horse3banana
--	Writer	wikuser0005	fish4fig
--	Writer	wikuser0006	ox6kiwi
--	Writer	wikuser0007	whale9mango
--	Writer	wikuser0008	horse1kiwi
--	Writer	wikuser0009	walrus5raisin
--	Writer	wikuser0010	badger4orange
--	Writer	wikuser0011	lion5mango
--	Writer	wikuser0012	snail9coconut
--	Writer	wikuser0013	raccoon5watermelon
--	Writer	wikuser0014	seal7kiwi
--	Writer	wikuser0015	bee5coconut
--	Writer	wikuser0016	dolphin9cherry

Student Accounts: Step 4 of 4

This page will ask you to print your account list.

The list will be divided into strips for you to cut and distribute to your students

You may want to copy a master list for your records

Browser address bar: <https://mrleacy.pbworks.com/w/settings/classroom?step=:>

Page title: mrleacy

User: Paul Leacy account log out help


Search this workspace

Navigation: My PBworks Workspaces ▾ mrleacy Wiki Pages & Files Users Settings

Step 4 of 4: Classroom Accounts Created

Success! 24 classroom accounts were created.

Now, print your accounts and distribute them to your students.

 **Print account list**

A copy of the accounts that were just created was sent to paulleacy@hotmail.com.

BASIC SETTINGS
About This Space
Colors
Logo
Export

ACCESS CONTROLS
Workspace Security
Notifications & RSS
♦ Classroom Accounts

ADVANCED SETTINGS
Developer Interface
Delete...
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You will cut apart and give to your students

You may want to make a master copy for your records

PBWORKS PBworks Release #543 / Help Terms of use / Privacy policy About this workspace Contact the owner / RSS feed / This workspace is private

Taskbar: 12:58 17/03/2011

Student Accounts: Print out

Your print out will include a master list at the top and a divided list (for individual students) at the bottom.

You may want to make a copy before giving to your pupils

My PBworks Workspaces mrleacy Upgrade Now! Paul Leacy account log out help

Wiki Pages & Files Users Settings Search this workspace

Add more users Workspace Users Request Access (0) Search users

Writer	wikiuser0012	snail9coconut
Writer	wikiuser0013	raccoon5watermelon
Writer	wikiuser0014	seal7kiwi
Writer	wikiuser0015	bee5coconut
Writer	wikiuser0016	dolphin9cherry
Writer	wikiuser0017	shark9watermelon
Writer	wikiuser0018	elephant4watermelon
Writer	wikiuser0019	shark2kiwi
Writer	wikiuser0020	seal3peach
Writer	wikiuser0021	dolphin3grape
Writer	wikiuser0022	snail1apple
Writer	wikiuser0023	jaguar4fig
Writer	wikiuser0024	raccoon1blueberry

✂

Hello wikiuser0001, welcome to mrleacy.pbworks.com!
Here is your username and password for a PBworks at <http://mrleacy.pbworks.com>

username wikiuser0001 — password dolphin8plum

Please don't share this information with other users!

✂

Hello wikiuser0002, welcome to mrleacy.pbworks.com!
Here is your username and password for a PBworks at <http://mrleacy.pbworks.com>

wikiuser0008	wikiuser0008	last visited never	Writer	✕
wikiuser0009	wikiuser0009	last visited never	Writer	✕

After printing, make a master copy before you cut and give to students

13:01 17/03/2011