

PBWORKS

Your Wiki's Settings Tutorial

Working with your Wiki

You see your FrontPage, which is the same as a home page for a website.

To edit this page (or any other page in your wiki), click on the edit tab.

PBWorks provides some examples to view, you can delete anything you don't want (except the FrontPage and the Sidebar)

My PBworks Workspace

Wiki Pages & Files

VIEW EDIT

☆ FrontPage

last edited by PBworks 0 minutes ago

Page history

Welcome to PBworks

This is a real workspace! Please edit this page, create new pages, and collaborate with you.

Get Great Ideas!

- Learn what makes a good collaboration project by reading about others using their workspaces. Check out our [PBworks educator community](#).

Need Help? We're here for you:

- [The PBworks Manual](#) can help show you how to edit, add videos and invite users.
- The best way to get your support questions answered is to **click the help link** at the top of this page. Our support gurus will get back to you asap.

Comments (0)

Add a comment

Add comment

0/2000

PDF version

PBWORKS PBworks Release #543 / Help Terms of use / Privacy policy About this workspace Contact the owner / RSS feed / This workspace is private

Upgrade Now! Paul Leacy account log out help

Search this workspace

- Create a page
- Upload files
- Invite more people
- Share this page
- Put this page in a folder
- Add Tags
- Control access to this page
- Copy this page

Navigator

★ Starred Pages and Files

- Activity Tracking
- Assignments
- Blank Page
- Course
- FrontPage

Pages No Files options

SideBar

This is your SideBar, which you can edit like any other page in your workspace.

This SideBar appears everywhere on your workspace. Add to it whatever you like -- a navigation section, a link to your favorite web sites, or anything else.

[Edit the sidebar](#)

Share this workspace

Add a new **writer** to the workspace.

user@email.com Add

12:06 17/03/2011

Settings

Click on “Settings” to access your options for your workspace

Your settings options include:

- About this Workspace
- Security and Access
- Creating Accounts for your students (You will need a printer to complete this step)
- Setting up your email preferences

Browser address bar: PB http://mrleacy.pbworks.com/w/page/37875281/FrontPage

My PBworks Workspaces mrleacy

Upgrade Now! Paul Leacy account log out help

Wiki Pages & Files Users Settings

VIEW EDIT

FrontPage

last edited by PBworks 13 minutes ago

Welcome to PBworks

This is a real workspace! Please edit this page, create new pages, and invite others.

Get Great Ideas!

- Learn what makes a good collaboration project and see how other PBworks customers are using their workspaces. Check out our [PBworks educator community](#).

Need Help? We're here for you:

- [The PBworks Manual](#) can help show you how to edit, add videos and invite users.
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Share this workspace

Add a new **writer** to the workspace.

user@email.com Add

12:20 17/03/2011

About this Workspace

This page includes the title of your wiki, a description of the workspace, and the contact email for alerts (if someone wants access to your wiki, letting you know about a change to the wiki, or to receive information from PBWorks

Browser address bar: PB https://mrleacy.pbworks.com/w/settings/

Page title: PB mrleacy [licensed for non-c...

Navigation: My PBworks Workspaces mrleacy

Search: Search this workspace

Left sidebar:

- BASIC SETTINGS
 - ♦ About This Space
 - Colors
 - Logo
 - Export
- ACCESS CONTROLS
 - Workspace Security
 - Notifications & RSS
 - Classroom Accounts
- ADVANCED SETTINGS
 - Developer Interface
 - Delete...
 - License

Main content: About This Workspace

Title: mrleacy
This title will appear at the top of your workspace.

Description: [Empty text box]
This will be shown to users before they log in.

Set the space's time: 5:25 AM – Thursday

Keyboard language: English

Contact email: paulleacy@hotmail.com
When visitors want to get in touch with the workspace owner, emails will be forwarded to this address. Not shown publicly.

[Save]

Yellow callout 1: This is the title of your wiki, you may want to include a brief description of your workspace

Yellow callout 2: This is the email address for any alerts (people requesting access) or changes to the wiki

Footer:

PBWORKS PBworks Release #543 / Help Terms of use / Privacy policy About this workspace Contact the owner / RSS feed / This workspace is private

Taskbar: Windows 7 icons, system tray showing 12:26 17/03/2011

Security and Access

This page will let you change the settings for access to your wiki (viewing and editing)

You will be able to set up individual accounts for your students in the Users section

Browser address bar: PB https://mrleacy.pbworks.com/w/settings/security

Page title: PB mrleacy [licensed for non-c...

Navigation: My PBworks Workspaces ▾ mrleacy

User: Paul Leacy account log out help

Search: Search this workspace

Left sidebar:

- Wiki
- Pages & Files
- Users
- Settings

Settings menu:

- BASIC SETTINGS
 - About This Space
 - Colors
 - Logo
 - Export
- ACCESS CONTROLS
 - Workspace Security
 - Notifications & RSS
 - Classroom Accounts
- ADVANCED SETTINGS
 - Developer Interface
 - Delete...
 - License

Workspace Security

Who can view this workspace?

☐ Anyone

☒ Only people I invite or approve

☒ Let people request access to view or edit the workspace
Administrators will be notified when someone requests to join the workspace.

☐ Let workspace users see the Users tab
Workspace users will see the Users tab, but won't be allowed to make changes.

☐ Disable commenting for readers

Save

Yellow callout bubble: This is an important step for keeping your wiki safe for your students. Choose "Only people I invite or approve"

Footer:

PBWORKS PBworks Release #543 / Help Terms of use / Privacy policy

About this workspace Contact the owner / RSS feed / This workspace is private

Taskbar: Windows 7 taskbar with various application icons and system tray showing 12:30 17/03/2011